



PUBLIC PARTICIPATION



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MANDATE AND FUNCTIONS OF THE DEPARTMENT

- ❑ One of the objectives of Local government is to involve community and community organization in matters of local government, and this can happen by making sure that the following is taking place;
 - Management and monitoring of Ward committee establishment and their functionality .
 - Budget consultation meetings.
 - Community feedback meetings.
 - IDP consultative meetings.
 - To organize, promote and encourage community participation in the municipal processes;
 - To co-ordinate community outreach programmes;\
 - Community and stakeholders council attendance.
 - Stakeholders engagement through stakeholders forum.
 - Izimbizo and district outreach.
 - Loud hailing and issuing of notices.
 - Managing risks related to public participation.
 - Responding to community complaints.



SWOT ANALYSIS

Strengths (internal environment)	Weaknesses (internal environment)
<ul style="list-style-type: none"> • Convening capacity building workshops timeously with high attendance. • Adequate application of the public participation policy • Convening quarterly stakeholder meetings. • Functionality of ward committees and CDWs • Personnel availability in the office • Establishment of functional council committees • Public participation programmes • MPAC functionality • Councillors tools of trade • Community feedback meetings 	<ul style="list-style-type: none"> • Inability to conduct a community satisfactory survey • Shortage of staff and inability to carry out legislative mandate of the office of the speaker (Section 79) • Unable to convene training on ward operational plan due to ward committees refusing to participate before their ward committee summit first. • No wellness program for councillors. • Inadequate stipend to cover out of pocket expense • Lack prompt communication within departments • Vehicle for loud hailing • No public hearings for By-laws or policies
Opportunities (external Environment)	Threats (external Environment)
<ul style="list-style-type: none"> • Responding promptly to the public's issues • Engagement with stakeholders • SETA for ward committee members for skills development 	<ul style="list-style-type: none"> • Inadequate stipend allocation • Resignation of ward committee members • Shortage of staff • Disruptions of public engagement meetings. • Lack of Loud hailing Vehicle results to late communication of critical information to the public. • One VIP Protector for the Speaker



DEPARTMENTAL ANALYSIS

- Conceptualisation of eMakhazeni Public (who)
- Ward Committee Challenges
- Unorganised/Less Organised Society Group
- Public Participation Mechanism
- Low Levels of PP to Higher Levels of PP



ADDITIONAL REVENUE STREAMS

NO	SERVICE IDENTIFIED	ACTIONS PLAN	REVENUE PROJECTIONS
	Indigent	Ward committee members assisting in registering qualifying indigents	
	Public engagements	In all public meetings, encourage the community and stakeholders to pay for services	
	Household profiling	Assist in identifying households if they're residential or business	

Proposed Programs

- Household profiling
- Budget consultative meetings
- Ward committee meetings
- Ward Committee Summit
- IDP consultative meetings
- Civic education workshops
- Community feedback meetings
- Public hearings
- Mayoral Izimbizo
- Registration of indigents
- Encouragement of paying services
- Establishment of steering committees
- Handing over of projects
- Stakeholder Engagement



CHALLENGES

- Insufficient Budget to Implement Public Participation Programs
- Lack of Capacity Programs for Ward Committees
- No office space for CDWs;
- Tools of trade for Secretaries of Ward Committees
- The stipend for Ward Committee members is insufficient for effective execution of their duties
- 4 CDW vacancies unfilled
- The Public Participation Unit does not have its own vehicle



RECOMMENDATIONS

- Municipality must clearly Conceptualisation who eMakhazeni Public is.
- Municipality must identify & mitigate all Ward Committee Challenges.
- Ensure consultation and mandate of Unorganised/Less Organised Society Groups.
- Public Participation Mechanisms to accommodate all.
- Low Levels of PP to Higher Levels of PP
- Improve levels of Public Participation
- Public Participation unit must have its own vehicle with a full loud hailing system.
- Public Participation Co-Ordinator's task grade be reviewed and be sent for evaluation.
- A post for Public Participation Service Delivery Co-Ordinator be considered.
- A second VIP Protector be considered for the Hon. Speaker.



RECOMMENDATIONS

- Deputy secretaries be appointed for ward committees
- Ward committee summit be convened
- Tools of trade be provided for the Secretaries of Ward Committees.
- Request for the Ward Committee members' stipend to be increased

Organogram: Office Of The Speaker

Position	Status
Head of Office	1 Filled
Public Participation Practitioner	1 Filled
Public Participation Co-Ordinator	1 Filled
Public Participation Service Delivery Co-Ordinator	Proposed
VIP Protector	1 Filled
2nd VIP Protector	Proposed
Secretary	1 Filled

Thank you