

EMAKHAZENI LOCAL MUNICIPALITY

VACANCY

Emakhazeni Local Municipality consists of four units of service namely, Emakhazeni, Dullstroom, Emgwenya and Entokozweni. The municipality is responsible for providing basic services to eight (8) wards, many of which are rural in character. Emakhazeni Local Municipality needs the services of a competent, motivated person with the necessary qualifications and experience for the following vacancy, to assume duties as soon as possible.

DEPARTMENT	Financial Services Department
POSITION	Meter Reader (Entokozweni)
SALARY	R 132 228.00 per annum. (Task Grade 3)
REQUIREMENTS	Grade 12, ability to read, write and calculate, computer literacy will be an added advantage. The applicants must be a resident of Emakhazeni.
DUTIES	Read meters and renders administrative duties in respect thereof by preparing meter cards in terms of consumer and routes, open the meters to ensure that meters are in a good working condition, take readings on a monthly basis for water and electricity, calculate the consumption and verify the correctness of the meter readings. Enter readings into record book and capture monthly readings on the debtors system to ensure that billing is done timeously. Ensure proper record keeping of all meter readings taken and recorded. Respond to all relevant customer queries. Assist with the sorting of all consumer accounts.
BENEFITS	All usual fringe benefits applicable to a category 2 Municipality.

Note: Emakhazeni Local Municipality is an equal opportunity employer and considering Employment Equity, women candidates and people living with disabilities are encouraged to apply. Internal candidates who meet the minimum requirements are encouraged to apply. Application forms are available at all Municipal Offices in Emakhazeni, Entokozweni, Dullstroom and Emgwenya, and should be addressed to:

The Senior Manager Corporate Services, P.O. Box 17, **BELFAST**, 1100

Enquiries: Mr. NS Mbethe/Mrs S Matsane @ (013) 253 7600

CLOSING DATE: 13 February 2026 @12:00

If you do not receive feedback from the municipality within 12 weeks after the closing date, please consider your application unsuccessful. The municipality reserves the right to appoint or not to appoint any person.

**MR JW SHABANGU
MUNICIPAL MANAGER**