



**EMAKHAZENI LOCAL MUNICIPALITY  
REQUEST FOR PROPOSALS (RFP) FOR  
MANAGEMENT OF MUNICIPAL FLATS**

Experienced service providers are hereby invited to submit proposals with regard to the management of municipal residential properties (flats) in Emthonjeni, Entokozweni (Machadodorp) and Emgwenya for a period of 5 years.

The requested proposals relate to; rental property supervision and management, rent collection, tenant relations, evictions, bill payments, disaster protection, property maintenance including security services

Emakhazeni Local Municipality will make available the comprehensive RFP document that will outline the specifications and functional requirements of the proposal. RFP documents will be available on the Municipal website on **15 August 2021**.

Proposals should include;

- Comprehensive business plan
- Possible improvements to the properties
- Empowerment of adjacent communities

Proof of Registration with CIPC, Valid Tax Compliance Pin, Company Profile and Proof of Financial Viability should accompany proposals.

The preferential policy framework act (Act 6 of 2000), Supply Chain Management Policy of Emakhazeni Local Municipality and other enabling legislation will be applied in the evaluation and adjudication process. SMME's, HDI's (e.g. youth empowerment companies) and BEE's are encouraged to apply. The proposal will be evaluated on the 80/20 basis in accordance with the Preferential Procurement Policy Framework Act, where the 80% weighing will be for price and 20% for preference.

Completed proposals must be sealed in an envelope clearly marked "Emakhazeni Local Municipality, Management of Municipal Flats" and be deposited in a tender box situated in the Supply Chain Management Unit.

**The closing date for submission of proposals is 27 August 2021 at 12H00.**

For any enquiries please contact Messrs. Niculus Mbethe and Ishmael Abdullah at 013 2537600 during office hours

**Mr. George Mthimunye  
Municipal Manager**